

SES Training *for Indiana Educators*





SES

Overview

Overview of SES

- The Supplemental Educational Services (SES) program is part of the *No Child Left Behind Act* (NCLB) of 2001.
- Through the SES program, low-income parents can get free tutoring services for their children.
- Eligible families choose an SES provider from a list developed by their states.
- School districts pay providers directly for services.

SES Overview (continued):

SES services:

- provide extra help in academic subjects, such as reading, language arts, and mathematics, to students who may be struggling in school
- are typically delivered outside the regular school day—before or after school, on weekends, or during the summer months.
- tutoring must be in line with state academic standards and connected to the school district's instructional program.

Adapted from "SES in Action: A Toolkit for Parents and Community Leaders" Supplemental Educational Services Quality Center



Question:

What are the eligibility requirements for SES?

Answer:



There are 2 eligibility requirements:

- The child must receive free or reduced lunch
- The child must attend a Title 1 school in it's second year or higher of school improvement



Question:

What do you mean by “Title 1 school in its second year of improvement”?

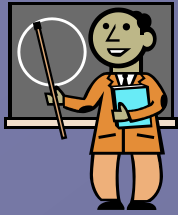
NCLB School Improvement Timeline

School Year 1	Does not make AYP	No Action
School Year 2	Does not make AYP	No Action
School Year 3	1 st year of school improvement	<ul style="list-style-type: none">● Technical assistance● Public school choice
School Year 4	2 nd year of school improvement	<ul style="list-style-type: none">● Technical assistance● Public school choice● Supplemental educational services



Question:

***In general, what is my role
in SES as an educator?***



Answer: Educator's Role

- Encourage parents of SES eligible students to select a provider
- Review feedback from SES providers to monitor student progress (i.e. progress reports)
- Notify district by contacting district's SES liaison if there are any concerns regarding an SES provider
- Embrace the Spirit of SES
- Reach out to inform parents





Question:

Can I work for a provider?



Answer #1:

- No, if you are an SES liaison or work in the district's Title 1 office
- Employees working in these positions are not permitted to also work for SES providers
- This prevents the potential of a conflict of interest



Answer #2:

- Yes, as a teacher or district employee who does not work in the Title 1 office you may be hired to work for a provider.
- However, you will need to remember your role is different when you are an educator during district contract hours versus when you are an employee of an SES provider outside of school hours.



As a District Employee:

- **Do not complete work for the SES provider during your district contract hours**
- **Promote SES in general, but not one provider over another**
- **Help parents make the right decisions about SES**
- **Give feedback to your district's liaison about your SES student(s) progress and any concerns you might have about SES providers**

(see IDOE's Policies & Procedures for SES)

As an SES provider employee:



- Provide services that are congruent to your employer's program
- Encourage student attendance
- Follow rules and regulations as set out in your provider's contract with you
- Follow all guidelines for SES providers (as set by the federal government, IDOE and your district)
- Refer to Subpart B Section 2.0 G1-G5 in IDOE's Policies and Procedures for SES

The background is a dark blue, 3D isometric grid. It consists of a series of lines forming a perspective grid, with small, dark blue spheres placed at each intersection point, creating a sense of depth and a digital or scientific environment.

Evaluations

State's Evaluation of Providers:

● Onsite Monitoring Visits

- IDOE will visit each SES provider and evaluate providers based on observations and provider documents that are reviewed

● Overall Evaluation

- IDOE will complete an overall evaluation of each SES provider that will include feedback and results from the following areas:

● Service Delivery, Customer Satisfaction, & Academic Effectiveness

- 1) Parent Survey, 2) District Survey, 3) Principal Survey, 4) Onsite Monitoring Visit, and 5) Provider Report results

If a provider fails in any area for 2 years, the provider will be removed from the approved list

Problem

Solving



Conflict Resolution:

- Each district should develop a *Complaint Resolution Plan* to facilitate the resolution of complaints at the district level
- Every attempt should be made by districts to solve complaints at the district level first
- Providers and parents are encouraged to first contact the district's Title 1 representative or SES liaison to request a meeting to discuss problems when they arise
- Providers or parents will need to provide the Title 1 or SES liaison with evidence to substantiate any claims being made
- At this stage, IDOE should only be contacted if there are questions or further clarification is needed *NOT* to file a complaint as all conflict resolution efforts must first be made at the district level



Official Complaint Procedures:

- Complaint against a school, school district, the state, or any SES provider may be submitted by any individual or organization
- Complaint must be submitted in writing and state that a federal or state law, rule, or regulation has been violated
- All efforts to resolve the complaint at the local level must have been exhausted. IDOE may ask for evidence that efforts have been made to resolve the complaint at the local level.
- Complaint should be submitted to the IDOE in writing. Anonymous, verbal, or email complaints are not accepted.
- Complaints must include DOCUMENTED and SUBSTANTIAL evidence. Complaints not supported by such evidence will not be accepted.
- Complaint will be investigated by IDOE
- Parties involved may be contacted for additional information
- Parties involved will be updated on the results of investigation
- Please review Complaint Procedures document from IDOE



Evidence for a Complaint:

Evidence

- Academic Records
- Attendance Sheets
- Financial Statements
- Contracts/Enrollment documentation
- Employment Records

Not Evidence

- Verbal Testimony
- Written Narrative with opinions not supported by documentation
- Hearsay

*These are examples and should not be considered exhaustive lists

**Please keep in mind that appropriate evidence will be dependent on the specific complaint

Resources



RESOURCES



- **Innovations in Education Guide**

http://www.ed.gov/admins/comm/suppsvcs/se_sprograms/index.html.

- **Website that provides resources and information for LEAs and SEAs, parents, providers, and other educators.** <http://www.tutorsforkids.org/>

Resources (continued):

USDOE website

- ***SES info on USDOE's website***

<http://www.ed.gov/admins/comm/suppsvcs/edpicks.jhtml?src=In>

- ***USDOE SES Non-Regulatory Guidance Materials***

<http://www.ed.gov/policy/elsec/guid/suppsvcsguid.doc>

- ***SES brochure***

<http://www.ed.gov/parents/academic/involve/suppservices/index.html>

Resources (continued):

Indiana Department of Education

- Title 1 website <http://www.doe.state.in.us/Title1/welcome.html>
- SES website <http://mustang.doe.state.in.us/dg/ses/welcome.html>
- District & Educator FAQ's about SES
- IDOE Policies & Procedures on SES
- Adequate Yearly Progress website (charts of districts & schools in improvement)
<http://www.doe.state.in.us/ayp/>
- ASAP website (detailed info about schools)
<http://www.doe.state.in.us/asap/welcome.html>



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Thank You

- IDOE appreciates the dedication and hard work of all district and school staff
- IDOE appreciates your commitment to helping Indiana youth improve their academic performance

